

Declaration of Household Income

School Year 2005-06

This form is exclusively for use by Utah charter schools which do **NOT** offer a federally supported school meals program.
Acceptable completion of this form does **NOT** confer any meal benefits on the student.

Student's Last Name

Student's First Name

Charter School

Local Education Agency *(if different from school)*

Student's School District of Residence

If the total annual income (before deductions) of all people in the student's household does not exceed the amount given in the table below for a household of that size, the student qualifies as "economically disadvantaged."

Household Size	Annual Income
1.....	17,705
2.....	23,736
3.....	29,767
4.....	35,798
5.....	41,829
6.....	47,860
7.....	53,891
8.....	59,922

For each additional family member add 6,031

I certify that my child qualifies as economically disadvantaged according to the table above. I understand that this information will be submitted by the school to the Utah State Office of Education and may be used to determine how certain state and federal funds are allocated and how well the school performs academically; that school officials may need to verify my claim in case of an audit; and that deliberate misrepresentation of my household size or income may subject me to prosecution under applicable state and federal laws.

Signature of a parent or legal guardian of the student named above

Date

Printed name of the person who signed this form

**Instructions to Charter Schools on the Use of the
“Declaration of Household Income” Form
(updated April 1, 2005)**

1) At the time of enrollment and thereafter during each annual registration period, clearly and explicitly notify each student’s family in writing:

[a] of how data from this form will be submitted to the USOE in summary and detail formats; and

[b] may be used:

[i] to generate funds for the school from state and federal government programs which require data on “economically disadvantaged,” “low income” or “poverty” students; and

[ii] to hold the school accountable for the academic performance of its economically disadvantaged subgroup of students; and

[c] that they have the right **NOT** to submit the form.

Please retain a copy of the notice to document that families which have submitted completed forms have done so with informed consent.

2) For each student who submits an appropriately completed form, indicate the student’s “economically disadvantaged status” in the student’s record in your school’s electronic student information system (SIS).

3) Securely store the signed original hard copy in case of an audit. Do **NOT** submit the original or a copy to the USOE.

4) Submit data derived from this form to the USOE in two ways at two different times of the year:

[a] Of all students enrolled in the school on **October 31, 2005**, count the number determined to be “economically disadvantaged” and send this count **by district of residence** via fax (**801-538-7729**) to **Randy Raphael** using the **Economically Disadvantaged Report** form. This report is due by 5:00 p.m. on **November 15, 2005**.

[b] For any student who was enrolled in the school and identified as “economically disadvantaged” at any time during the **2005-06 school year**, indicate the status of the student by using the “Y” code in the **Free Lunch** field in the **Student (S1) Record** of the **Year End** upload of the **Data Clearinghouse** file, which is due by **July 15, 2006**.

***Failure to comply with the data reporting specifications in (4)
may result in the school NOT receiving certain funds
to which it would otherwise be entitled.***